

**Douglass Township
3521 W. McBrides Rd
Stanton, MI 48888
989-762-8014**

**Minutes Regular Board Meeting
Aug. 20, 2025
7 pm**

Call to Order 7pm

Pledge of Allegiance recited

Roll Call

Present: Kathy Rasmussen, Holly Huff, Ken Bunting, Eric Tester, Kristi Cordray

Approval Agenda Items

Motion made by Eric Tester to approve the agenda as written, seconded by Ken Bunting. Ayes: 5 Nays: 0

Approval Minutes from July 9 Regular meeting

Motion made by Ken Bunting to approve minutes, seconded by Eric Tester. Ayes: 5 Nays: 0

Approval Minutes from July 23 Special meeting

Motion made by Eric Tester to approve minutes, seconded by Kristi Cordray. Ayes: 5 Nays: 0

Public Comment on Agenda Items

None offered

Reports

Treasurer Cordray report:

Shared that she is now able to process checks, shared bank account info- AARPA, Fire millage, CD balances.

Motion made by Eric Tester to approve treasurer report, seconded by Kathy Rasmussen. Ayes: 5 Nays: 0

Clerk Huff report:

Reported on expenses and invoices, added door repair to this month's bills.

Motion made by Eric Tester to approve clerk report, seconded by Ken Bunting. Ayes: 5 Nays: 0

Supervisor Rasmussen report

Timesheets, PC and ZBA bylaws sent to members, updated forms on website. Training funds available for Board members.

Trustee Ken Bunting report, Fire board report

Stanton Fire and Sheridan Fire Authority discussion. Consensus reached to get more information on pros and cons, invite both to a board meeting for questions and answers, speak to Lakeview as they have had a fire authority for several years already. We will be looking at a fire millage increase.

Trustee Eric Tester report, PC report

Fletcher Wernholm is the new secretary, there is a public hearing Oct. 29 during the regular meeting to discuss animal units, noise ordinance, and age of mobile homes.

Zoning Administrator Kelsey report

Reported on land divisions and permits, applications, violations and blight citations.

Old Business

- Generator update: up and running now
- Furnace cover update: we are having trouble getting quotes. Needs to be licensed and bonded contractor in the state of Michigan. Kathy will keep looking.
- Sexton retiring March 2026-job description and application will be out in January
- Lawn care bid from neighbor for next year of \$1100. We need to check on if it is a business and if he has insurance.
- Septic: need to empty septic tanks and cemetery restrooms.
 - ❖ Motion made by Kathy Rasmussen, seconded by Eric Tester to have septic pumped at hall and cemetery up to \$1000. Ayes: 5 Nays: 0
- Plumbing: Quotes from Russell and Sunrise for fixing urinal in men's bathroom
 - ❖ Motion made by Kathy Rasmussen, seconded by Holly Huff to fix urinal up to \$500 Ayes: 5 Nays: 0
- General Repairs: tiles, toilet handles, patching and painting, grab bar, refasten knobs, faucet handles spigots. Quote from local handyman.
 - ❖ Motion made by Eric Tester, seconded by Ken Bunting to hire Small Town Fixes for repairs listed above up to \$1000.00 Ayes: 5 Nays: 0
- General Cleaning: light monthly cleaning
 - ❖ Motion made by Ken Bunting, seconded by Eric Tester to have Bluebird Cleaners to clean hall for \$100 month Ayes: 5 Nays: 0
 - ❖ Motion made Ken Bunting, seconded by Eric Tester, to have Bluebird cleaners do yearly carpet cleaning, tile stripping/waxing, windows washed, up to \$1500. Ayes: 5 Nays: 0
- Snowplowing: getting quotes for this season
- The water softener has been broken since 2023. Aquapure has given us quote for drain repair and salt delivery.
 - ❖ Motion made by Eric Tester to hire Aquapure for repair seconded by Kristi Cordray . Ayes: 5 Nays: 0
- Siding repair: Quotes for repair and new siding to plan for next year
- Ceiling fan repair: Knobs are broken, fans are noisy and unbalanced
 - ❖ Motion made by Kathy Rasmussen to hire Brooks Electric for fan repair seconded by Eric Tester. Ayes: 5 Nays: 0
- Outdoor sign: Needs attention. We are getting quotes for next year, for now, we will have handyman take a look and replace the caulk.

New Business

- Indianhead Lake Improvement Board
 - ❖ Motion made by Holly Huff, seconded by Eric Tester, to appoint Mark Hill to the Indianhead Lake Improvement Board. Ayes: 5 Nays: 0
- PC Appointment
 - ❖ Motion made by Eric Tester, seconded by Ken Bunting to support appointment of Mark Hill to the Planning Commission. Ayes: 5 Nays: 0

- Grants: AED grant submission, Security grant to PAR PLAN for updated security door access system, and sound/video system grant to Montcalm County Board of Commissioners Community Advancement Grant.
 - ❖ Motion made by Ken Bunting, seconded by Eric Tester to contribute up to \$1000 for security grant to PAR PLAN. Ayes: 5 Nays: 0
 - ❖ Motion made by Eric Tester supporting grant to Montcalm County Board of Commissioners for sound and video system seconded by Ken Bunting. Ayes: 5 Nays: 0
- Fire Millage: see Ken Bunting fire board report
- Dates on calendar
 - ❖ Spring clean up: Holly will call Granger for dates in late April, so it can be in the newsletter twice.
 - ❖ Community potluck Dec. 17 before the board meeting
 - ★ Motion made by Eric Tester, seconded by Holly Huff to host potluck. Ayes: 5 Nays: 0
 - ❖ Budget workshop 2026 February dates-will set at Sept. meeting
 - ❖ Budget Public hearing

Announcements: none

Next meeting date September 17 7:00 pm

Public Comment

Laura Engel	Proceed carefully with zoom. People call from all over. But good for people with disabilities.
Brandy Bunting	Sat at back- speakers were better. April 5-8 spring break so watch for dates for clean up.
Mark Hill	Question on security and doors being open for office hours.

Board Comments

Eric Tester: It's a good idea for the PC to revisit the building permit application.
 Kristi Cordray: BS&A software is now providing us clear accounting reports.

Adjournment

Motion made by Eric Tester to adjourn, seconded by Ken Bunting . Ayes: 5 Nays: 0